

# **Insurance Requirements**

## Insurance certificates require the following:

- 1. Be valid for a period of at least two weeks beyond the term of the rental due to many clients extending the rental beyond the term of the Agreement. We must confirm there will be coverage if your order is returned late.
- 2. Name Provenance Rentals, Inc. as the "Certificate Holder."
- 3. Contain the following wording under the "Description of Operations/Special Provisions" section:
  - a. Certificate holder is named as Additional Insured as respects General Liability and Automobile Liability including form #CA9947 and Loss Payee as respects Props, Sets, and Wardrobes, and Loss of Use, rental/leased to the named insured.
- 4. Be issued by the company's insurance agent. These are legally binding documents (agreements) and in order for them to be valid and for Provenance Rentals, Inc. to be properly covered, they must be issued directly from your company's insurance agent. We contact your insurance agency to ensure Provenance Rentals, Inc. is covered.

If possible, insurance certificates shall be emailed to Provenance Rentals, Inc. at least one day prior to your order pick-up date.

Certificates should be emailed Attention: Credit Department (info@provenancerentals.com).

#### GENERAL LIABILITY - OCCURRENCE FORM

Minimum Acceptable Limits:

Per Occurrence \$1,000,000

General Aggregate \$2,000,000

Fire Legal Liability \$100,000

Medical Payments \$5,000

# **AUTOMOBILE**

Minimum Acceptable Limit: Liability CSL \$1,000,000

Coverage for Hired and Non-Owned Automobiles

## INLAND MARINE / PRODUCER'S PACKAGE

Minimum Acceptable Limit: Props, Sets, Wardrobe \$250,000

Lower limits can be accommodated if the total value of all the Props, Sets, and Wardrobe to be used on the project is less than \$250,000. The limit, however, must be greater than the total value of the props, sets, and wardrobe on overall production, not max per vendor.

#### WORKERS COMPENSATION

Workers Compensation insurance covering all individuals working on the project for which the props are rented.

Thank you for your attention. Please do not hesitate to contact our Credit department if you have questions.